



UTILITY LEAD HAND - Town of Hinton, Alberta

The possibilities await here in the Town of Hinton as Utility Lead Hand. **Love Where You Work.**

See yourself as a Utility Lead Hand in the picturesque Town of Hinton, nestled in the foothills with stunning mountain views that serve as your daily backdrop. Join a vibrant community of over 10,000 residents, located 15 minutes east of Jasper National Park gates and 300 km west of Edmonton.

Hourly Rate: \$46.39 - \$50.50 per hour

Hours of Work: 40 hrs. per week, Union position, Benefits

Reporting to the Operations Supervisor, this role is responsible for directing field activities, supporting staff development, and ensuring work is completed safely, efficiently, and in compliance with regulatory requirements.

This position is suited to an experienced operator who is ready to step into a leadership role while remaining actively involved in field operations.

Key Challenges You'll Own

- Coordinate and prioritize daily utility operations, ensuring consistent service delivery across water and wastewater systems
- Lead crews through both scheduled maintenance and emergency repairs, including system failures and service disruptions
- Maintain regulatory compliance, including monitoring, reporting, and adherence to Alberta Environment approvals
- Balance field leadership with technical troubleshooting, system diagnostics, and coordination of contractors and specialists
- Support staff development through training, coaching, and maintaining a strong safety-first culture

What a Typical Week Looks Like

- Leading daily crew meetings to assign work and outline priorities
- Working in the field alongside staff on repairs, maintenance, and inspections
- Responding to operational issues such as water breaks or system concerns
- Providing guidance and support to team members on technical tasks
- Coordinating with the Supervisor on scheduling, priorities, and resource needs
- Completing documentation and ensuring regulatory compliance requirements are met
- Participating in on-call rotation and responding to after-hours issues when required

Qualifications & Experience

- Must provide proof for Level II Water Distribution and Wastewater Collection Certification (AWWOA).
- Post-Secondary Certificate, Diploma, or Degree in Water and Wastewater Operations preferred.
- Minimum 5 years of municipal water or wastewater facility experience. Ability to demonstrate an understanding of water and wastewater systems.



- Experience in a computerized environment (including SCADA).
- A solid foundation and knowledge of relevant legislation and safety standards.
- Valid First Aid and CPR Certificate.
- Proof of immunization for Hepatitis B and Tetanus.
- Satisfactory background screening, including Criminal Record Check.
- Proof of a valid Class 5 Driver's License and driver's abstract is required. The ability to obtain a Class 3 with Q Endorsement is required within 6 months of hire.

As a Utility Lead Hand, you will play a vital role in maintaining the reliability and functionality of essential services and community infrastructure. Working alongside utility staff and contractors, you will provide day-to-day direction, assign and prioritize work, and support training and competency development while ensuring work is completed safely and efficiently.

You will support and coordinate the daily operation and maintenance of water distribution and wastewater collection systems. This includes monitoring and inspecting the Supervisory Control and Data Acquisition (SCADA) system, diagnosing and repairing utility system issues, and managing inventory to maintain system reliability and efficiency.

To maintain optimal operational performance, you will service and maintain hydrants, conduct flushing, pressure testing, and water quality checks, perform CC and valve repairs, and complete meter readings on a regular schedule.

You will lead daily safety tailgate meetings and support a strong safety-first culture across the team.

On-call duty is required, and you will respond to water and sewer system issues to minimize service disruptions.

You will also perform regular housekeeping duties at reservoirs, pump houses, lift stations, and the public workshop to ensure facilities remain safe and functional.

Why This Role Matters

This position is critical to protecting public health and environmental safety through the reliable delivery of water and wastewater services. You will directly influence system performance, regulatory compliance, and emergency response capability.

Located in the Town of Hinton, this role offers the opportunity to contribute to essential infrastructure while working in a community surrounded by mountain landscapes, outdoor recreation, and a strong sense of local connection.

This position is ideal for a certified operator who brings strong technical knowledge, sound judgment, and a commitment to safety and regulatory compliance.

Here's why you should consider this role:

Embrace the Outdoor Lifestyle: As a Utility Lead Hand in Hinton, you'll find yourself among breathtaking mountain landscapes and serene natural surroundings every day. Hinton boasts an



Prepared for Duty
Recruitment Service Inc.



unparalleled outdoor lifestyle, with abundant opportunities for hiking, skiing, fishing, and exploring the surrounding wilderness. Enjoy a healthy work-life balance that allows you to pursue your passions and recharge amidst nature's splendors.

Make a Difference: Your role directly contributes to the preservation and sustainability of our beautiful community. By ensuring the smooth operation of water distribution and sanitary collection systems, you play a vital part in safeguarding the environment and enhancing the quality of life for residents.

Dynamic Challenges: No two days are the same in this role. From diagnosing system issues to conducting repairs and emergency response activities, you'll encounter a variety of challenges that keep you engaged and motivated. Your problem-solving skills will be put to the test in a dynamic and rewarding work environment.

Opportunity for Growth: Looking towards the future, there are plans to rebuild the water treatment plant in 10-15 years, presenting an exciting opportunity for growth and advancement in your career. Be at the forefront of this initiative, contributing your expertise and skills to shape the future of water management in our community.

Continuous Learning: The field of water and wastewater operations is ever evolving, offering ample opportunities for professional development and growth. Whether it's staying updated on the latest technologies or obtaining advanced certifications, the Town of Hinton will provide the chance to expand your knowledge and skill set.


Join our team in Hinton and become part of a group that combines purpose, meaningful work, and a connection to nature. If you're ready for a rewarding career that offers both professional growth and personal fulfillment, apply now to be a Utility Lead Hand in our vibrant community!

To Apply:

For more details and the job description go to www.hinton.ca/jobs

Submit your application directly to the Town of Hinton:

 recruitment@hinton.ca

 Please include:

- Cover letter
- Resume
- Competition Number: **#26-06**