



Make working for
The City work for you.



Senior Consultant

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Senior Consultant, you will independently support The City of Calgary's Water, Wastewater, and Stormwater services by providing strategic advisory services, managing complex projects, and collaborating with cross-functional teams to diagnose issues and implement solutions. You will contribute to business planning, performance reporting, and continuous improvement, helping the Water services navigate emerging challenges and deliver valued services to Calgarians. Primary duties include:

- Provide strategic guidance to Senior Leadership and cross-functional teams on business practices, support with diagnosing business problems, and sensemaking across broad functional groups within the Corporation. It includes bringing together groups with competing mandates, providing strategic support on confidential and sensitive files, and providing presentations, reports, memos and recommendations to senior leaders, as well as facilitating discussions with leaders.
- Support the Senior leadership and management teams, provide advisory services on efficiencies working across the service lines to identify issues, building collaborative solutions, and leading business planning activities, as well as providing strategic support to long term visioning for the Water Utility and its services.
- Develop strategic guiding documents and plans for water, wastewater and stormwater services, and Business Unit levels to ensure alignment with organizational objectives and foster a unified, results-driven approach to service delivery.
- Leverage industry insights and best practices to recommend and champion innovative strategies that improve service delivery, enhance resilience, and ensure the water, wastewater and stormwater services are well-prepared for future growth and long-term sustainability. This includes communicating problem statement, risks to organization of 'status quo' and/or a business case for change, as well as influencing and sensemaking to promote and advance solutions.
- Lead and drive complex projects, ensuring collaboration across multiple departments, service excellence teams, and corporate support functions to achieve strategic objectives and deliver results.
- Consolidate situation reports and updates from diverse groups, and identify risk related projects for senior leadership.
- Create high-quality reports, reviews, and briefing materials to facilitate executive decision-making

Qualifications

- A degree in Business, Science, Social Sciences, Environmental Planning, Public Administration, Marketing or Communications and at least 8 years of directly related progressive experience.
- Additional formalized courses and/or designations in the following area are considered an asset: project management, facilitation, change management, market research, policy development, public communications, coaching, negotiations, or business analysis.
- Experience in municipal government or a water utility or large, complex organization is considered an asset.
- The successful candidate must be self-motivated, highly collaborative and organized. The positions demand a high attention to detail, ability to prioritize and deliver on multiple ongoing projects.
- Excellent communication and time management skills to ensure that tasks are completed in a timely and accurate manner.
- Your problem-solving and systems thinking abilities will enable you to thrive in this dynamic environment.

Pre-employment Requirements

- A security clearance will be conducted.
- Successful applicants must provide proof of qualifications.

Workstyle: This position may be eligible to work from home for at least part of the time as one of several flexible work options available to City employees. These arrangements depend on the operational requirements of the role, employee suitability, and are subject to change based on operational needs and corporate direction.

Union: CUPE Local 38
Position Type: 3 Temporary (up to 18 months)
Compensation: Pay Grade 12 \$47.01 – 62.84 per hour
Hours of work: Standard 35 hour work week
Audience: Internal/External

Business Unit: Water Services
Location: 625 25 Avenue SE
Days of Work: This position works a 5 day work week with 1 day off in a 3 week cycle.
Apply By: March 7, 2025
Job ID #: 311541

Apply online at www.calgary.ca/careers