



Make working for
The City work for you.



Regulatory Analyst

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As a Regulatory Analyst you will support the Water Utility by working with various internal and external clients on regulatory issues that can potentially impact City of Calgary operations and capital infrastructure projects. Primary duties include:

- Regularly liaise with provincial and federal regulatory agencies, submit regulatory reports, prepare and review regulatory applications, track emerging regulatory issues.
- Work with provincial regulators to ensure compliance for the Water and Wastewater Treatment Plant Operations by obtaining licenses, approvals and associated amendments and renewals.
- Support project managers with provincial and federal regulations to ensure compliance for the Water Utility capital projects.
- Provide internal expertise on environmental regulations, legislations and policies such as the Water Act, Environmental Protection and Enhancement Act, Operating Approvals, Public Lands Act etc.
- Inform and prepare Water Utility staff of upcoming changes in regulations.
- Provide regulatory and compliance oversight, consultation, and audit functions for the operational areas within the Water Utility.
- Support internal programs that indirectly impact water use and water quality.
- Ensure performance monitoring, trending, document upkeep and reporting to various internal and external agencies.
- Help in the development of long-term water use strategies.

Qualifications

- A degree in Engineering, Environmental Science or related Science field and at least 8 years of related experience working within a regulatory environment of a multidisciplinary organization.
- Knowledge of environmental legislations and regulations is required.
- Preference will be given to individuals that have negotiation experience and have working knowledge of complex processes.
- Professional designation will be considered an asset.
- Experience with Digital Regulatory Assurance System will be considered an asset.
- Intermediate proficiency in Microsoft Office Suite will be considered asset.
- Success in this position requires excellent communication and technical skills; candidates must demonstrate good interpersonal skills and be customer service focused.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

Workstyle: This position may be eligible to work from home for at least part of the time as one of several flexible work options available to City employees. These arrangements depend on the operational requirements of the role, employee suitability, and are subject to change based on operational needs and corporate direction.

Note: Please note all exempt positions at The City are undergoing a compensation review. This means the union jurisdiction and/or salary range listed here may change. [Tell me more](#)

Union: Exempt
Position Type: 1 Temporary (up to 18 months)
Compensation: Level E \$85,135 – 128,548 per annum
Hours of work: Standard 35 hour work week
Audience: Internal/External

Business Unit: Water Services
Location: 625 25 Avenue SE
Days of Work: This position works a 5 day work week earning 1 day off in a 3 week cycle.
Apply By: April 4, 2025
Job ID #: 311733

Apply online at www.calgary.ca/careers