



**Make working for  
The City work for you.**



## **Leader Operations and Maintenance**

If you are committed to public service, enjoy collaborating with others, share our [values](#) and have a desire to learn and grow, join The City of Calgary. City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

As Operations and Maintenance Leader, you will enable achievement of a safe and efficient service for the Utility by providing strategic oversight of your section as you lead a highly skilled team that deals with day to day operations and maintenance of the water distribution system. You will support your team to build resilience during times of change and provide clear direction that clarifies individual accountabilities to enable success in meeting objectives. Your leadership style will encourage a collaborative approach across divisions with a customer focus to service within the Utility.

As a member of the Water Services leadership team, you will be a key player in establishing and maintaining a culture of safety and respect that embodies our Corporate values. You are comfortable working in a fast-paced and ambiguous environment with constantly shifting priorities. Your focus will incorporate the principles of change management, strategic leadership and daily operational oversight.

Understanding and achieving all applicable regulatory requirements is imperative to this role. Leading the daily operations and maintenance of the water distribution system and delivering on the targets set in the maintenance plan will be one of your highest priorities.

Responsibilities will include:

- Provide short- and long-term strategic business development and action planning on behalf of the section and building strong working relationships with internal Divisions, Business Units, Inter-governmental bodies (i.e. Federal and Provincial), and community stakeholder groups.
- Lead the development and implementation of business process changes that encourage business optimization and service improvements.
- Collaborate with the Drinking Water Distribution and Field Operations Leadership teams to ensure that your team supports the achievement of the section and division goals.
- Create improvement initiatives that include performance measurements, trending, benchmarking, analysis of existing operational practices and research of best practices.
- Manage financial planning and reporting on the financial performance of the Section.
- Coach, engage and supervise a skilled group of professionals and managing all of the resources of the Section, including hiring, staff development and performance management.
- Support and model a culture of safety within the division and ensuring that safe working practices are implemented, adhered to and measured.

### **Qualifications**

- A completed 2 year diploma in business studies, administration, or related field with over 8 years of related supervisory experience, OR a related degree combined with 8 years related experience that includes 4 years of supervisory experience. A P. Eng. Designation will be considered an asset.
- Demonstrated strong skills in: change management and team leadership; strategic/analytical thinking and analysis; exceptional communication skills and ability; judgment and decision making; political acumen; planning, tracking and organizing of complex business related activities; and, leadership in a complex labour/unionized environment.

### **Pre-employment Requirements**

**Apply online at [www.calgary.ca/careers](http://www.calgary.ca/careers)**



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- Successful applicants must provide proof of qualifications.

Union: Exempt

Position Type: Permanent

Compensation: Level F \$88,307 - 135,252 per annum

Hours of work: Standard 35 hour work week

Audience: Internal/External

Business Unit: Water Services

Location: 1668 56 Ave SW

Days of Work: This position works a 5 day work week with one day off in a 3 week cycle.

Apply By: September 25, 2020

Job ID #: 303304

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