

Find your purpose. Make an impact.

Maintenance Supervisor

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As the Maintenance Supervisor, you will be responsible to oversee the maintenance activities required to maintain Water Treatment facilities: water treatment plants, transmission pumping stations, underground water storage reservoirs, regional water metering stations. Primary duties include:

- Provide sectional leadership as a member of the Maintenance Leadership Team. Contribute to the development of Water Treatment and Maintenance workplans, financial budget forecast and processes. Provide support for operational and business process issues, identify and resolve issues affecting the business, analysis of cost and efficiencies, risk assessment and mitigation, business process improvement, safety and environmental management, employee relations and engagement.
- Conduct annual planning and prioritization for the area as well as participation in the longer-term strategic planning and budget processes.
- Ensure long term needs are identified and that future changes are incorporated into workplans.
- Supervise maintenance staff including Mechanical Forepersons, Electrical Forepersons, Electrical & Instrumentation staff, Millwrights, Heavy duty mechanics, and general support staff.
- Coordinate maintenance activities ensuring that work is done in the most safe, efficient, and effective manner.
- Oversee and assess the completion of Work Orders and Preventative Maintenance, ensuring work is conducted effectively and efficiently.
- Investigate process upsets, equipment failures, safety incidents, root cause analysis and corrective action plans.
- Liaison with internal and external teams. E.g., Operations, Engineering, Maintenance planning, project delivery teams.
- Lead, mentor, develop staff including hiring, performance management, employee development, engagement, and succession planning.
- Manage short term and long-term people resources within Maintenance and coordinate resources with other Water Treatment sections as required.
- Promote a safe workplace by contributing to safety meetings, performing regular workplace inspections and ensure staff are adhering to policies.
- Lead maintenance projects and initiatives as well as participating in projects and initiatives across the section and division.

Qualifications

- A valid Journeyman Millwright or Electrician certificate or equivalent recognized by Alberta Apprenticeship and Industry Training board and at least of 8 years of relevant industrial maintenance experience.
- A valid Class 5 Driver's License (or provincial equivalent) with no more than 6 demerits, or a Graduated Driver's License (GDL) with no more than 4 demerits, with no current suspensions or charges pending.
- A Blue Seal or management certificate would be considered an asset.
- Relevant supervisory experience is required.

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- Equivalent combinations of experience and education may be considered.

Working Conditions: Work will include exposure to odors, noise, high and low ambient temperatures, water, chemicals, traffic and various weather conditions.

Pre-employment Requirements

- A security clearance will be conducted.
- Must obtain a City of Calgary operator's permit
- Successful applicants must provide proof of qualifications.

Pre-employment Drug Test: An offer of employment for this position will be conditional on an applicant passing a pre-employment drug test. This test assesses for use of drugs including cannabis. Failure to pass a pre-employment drug test may prevent an applicant from being hired into any safety sensitive position for a period of up to twelve months.

Position and Pay Information

- **Business Unit:** Water Services
- **Union:** Exempt
- **Position Type:** 2 Permanent
- **Compensation:** Level M1 \$115,627 - 144,534 per annum
- **Hours of work:** Standard 35 hour work week.
- **Days of work:** This position works a 5-day work week with 1 day off in a 3 week cycle.
- **Location:** 1668 56 Avenue SW
- **Audience:** Internal/External
- **Apply By:** June 22, 2026
- **Job ID:** 314598