



## Operations & Maintenance Supervisor Wastewater

If you are committed to public service, enjoy collaborating with others, share our [values](#) have a desire to learn and grow, join The City of Calgary. City employees operate the facilities, deliver the services and run the programs which make a difference in our community. We support work-life balance and offer competitive wages, pension and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

As the supervisor, you are responsible for overseeing the operation and maintenance of the wastewater collection systems required to provide safe drinking water. You will ensure that work is coordinated across multiple stakeholders while ensuring safety standards are met and remain on budget. You are a collaborative leader with a strong work ethic, a passion for public service and the ability to lead, motivate and direct your staff during times of change and uncertainty. The success of your team relies on your abilities to engage, develop and coach them and to create a line of sight that links their results with the division's contributions to the departmental objectives and Council priorities. Primary duties include:

- Direct the activities of staff during both emergency and scheduled work including plan, schedule, supervise and coordinate staff, tools, equipment and materials.
- Provide guidance related to worksite safety, job approach, regulatory compliance and general quality assurance
- Participate in special projects as directed by the Leader and business needs.
- Participate in the creation of annual and long term business plans which support current and future operations that are financially sustainable and in line with Council directives.
- Prepare responses to Council and customer inquiries, managers and other City business units relevant to the activities and performance of the area under supervision, or as a contributor within Water Services.
- Establish and implement operational business plan objectives, strategies, and actions.
- Develop, track, and report on related performance measures through the business planning mechanisms.
- Address problems as they arise, investigate and follow-up on incidents and aid in trouble-shooting process.

### Qualifications

- A 2 year diploma and at least a Level III Wastewater Collection Certification from Alberta Environment and Parks (AEP) (or provincial equivalent).
- At least 10 years of experience in the operation of a Level III or IV Wastewater Collection system.
- A valid Class 5 Driver's License (or provincial equivalency) with no more than 6 demerits (OR a valid Graduated Driver's Licence (GDL) with no more than 4 demerits) and no current charges or suspensions pending.
- Experience cleaning and assessing equipment with Wastewater Collection systems is required.
- Ability to obtain Level IV Wastewater Collection Certification within 2 years would be an asset.
- Ability to lead teams, driving accountability and providing support.
- You have exceptional communication skills accompanied by strong customer focus.
- Equivalent combinations of experience and education may be considered.

### Pre-employment Requirements

- Must obtain a City of Calgary [operator's permit](#)
- Successful applicants must provide proof of qualifications.

Union: Exempt

Position Type: Permanent

Compensation: Level E \$77,891 - 117,609 per annum

Hours of work: Standard 35 hour work week

Audience: Internal/External

Business Unit: Water Services

Location: 651 25 Avenue SE

Days of Work: This position works a 5 day work week with 1 day off in a 3 week cycle.

Apply By: June 17, 2021

Job ID #: 303657

Apply online at [www.calgary.ca/careers](http://www.calgary.ca/careers)

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