



Senior Manager, Design & Construction – Municipal Infrastructure (Linear Underground Infrastructure, Basement Flooding Protection Program)

Bring your passion for municipal infrastructure construction – Toronto, ON

Creating the safe and sustainable municipal infrastructure that makes **Toronto** so livable is the responsibility of our **Engineering & Construction Services Division**. With an annual capital program of \$920 million (2019) and growing, the Division provides specialized engineering design and construction services to internal clients, including Toronto Water, Transportation Services, and Solid Waste Management Services, and to external clients, such as the development industry, utility companies, and other public agencies. You can be part of this dynamic team by joining our Basement Flooding Protection Program Unit as **Senior Manager, Design & Construction (Linear Underground Infrastructure, Basement Flooding Protection Program)**.

Reporting to the Director, Design & Construction, Linear Underground Infrastructure, you'll oversee, lead and manage 14 full-time staff and a co-located Program Management Consultant team involved in the planning, design and construction of the City's sewers, trunk sewers, stormwater management and related municipal infrastructure in support of the City's Basement Flooding Protection Program. This program is expected to deliver up to \$150 million in capital construction per year over the next 10 years. More information on this program is available on the City of Toronto [website](#).

Coaching, Developing & Engaging Others and Ensuring Accountability

An innovative, outcome-oriented leader and decision-maker, skilled in managing people and resources, you'll manage, motivate and train Unit staff, supervising day-to-day operations, conducting performance reviews, ensuring effective teamwork, high standards of work quality and organizational performance, and promoting continuous learning and innovation. Leading by example, you'll cultivate a culture of continuous improvement, evaluating program delivery on an ongoing basis in consultation with staff, senior management, customers and partners, and implementing and managing change conducive to improving effectiveness and efficiency. Both internal staff and external project teams will benefit from your managerial acumen, as you apply sound project management methodologies to Unit undertakings, including full work plans with defined scope, schedule, accountabilities, timelines, and deliverables.

Providing Expertise in Constructing Municipal Works and Program Management

Leading the delivery of multi-year projects and programs through various delivery models, including conventional design-bid-build, design-build and program management, calls for the expertise of someone who keeps abreast of technological advances and trends, and regulatory requirements associated with sewers and trunk sewers, watercourses, and stormwater management infrastructure. As such an expert, you're well equipped to ensure the implementation of projects, including reporting, scheduling, risk management, quality assurance, business case analysis and development, and estimating, track decisions, reports and activities impacting the project, and provide advice and analysis on their implications.

Prudent Financial Management and Oversight

As can be expected of a senior managerial role like this, you'll provide oversight and allocation of staff and financial resources. On a project level, you'll ensure that budgets and delivery are within approved financial and time commitments, and prepare documentation and business cases for cost recovery of projects completed on behalf of third parties. You'll also authorize, and ensure the accurate preparation of, progress payments, documentation and justification for change orders to consultants and contractors, and issuance of substantial performance and completion certificates to contractors. At the Unit level, you'll be responsible for developing, recommending and administering the annual budget for the Unit, and controlling expenditures within the approved budget.

Relationship Building, Political Acuity and Superior Communication Skills

Recognized as a politically savvy relationships builder, internally and externally, you'll manage strategic and effective relations with other governments and government agencies and partners, as required, and deftly lead discussions with Corporate Finance, Purchasing and Materials Management, Legal, Risk Management, Real Estate and other City divisions to deliver the Capital Works Program. Your effective communication skills – verbally and in writing – will also be evident as you represent the Division, Cluster and/or Corporation at meetings with the public, clients, stakeholders, Councillors and their staff, Standing Committees, Community Councils, City Council, and court proceedings, and on internal and external committees, task forces, and project teams.

Best-in-Class Customer Service and Commitment to Toronto Public Service Values

Your ability to establish excellence in a customer service-oriented environment like ours, while balancing the interests of all stakeholders, will prove invaluable as you prepare technical reports and staff reports to Standing Committees and/or Council, and material for public education and communication purposes, and generally ensure that excellent customer service is provided to both internal and external customers. Equally important, you're committed to the Toronto Public Service values and prepared to support these values to ensure a culture that champions equity, diversity and respectful workplaces.

KEY QUALIFICATIONS

Among the strengths you bring to the role of **Senior Manager, Design & Construction (Linear Underground Infrastructure, Basement Flooding Protection Program)**, your application will be screened on the following qualifications:

1. A Professional Engineering licence and membership in good standing with Professional Engineers Ontario.
2. Extensive management experience in the area of engineering design and construction of sewers and trunk sewers, and stormwater management infrastructure.
3. Extensive experience in project management, from inception to implementation, including planning, design, resource allocation, budget preparation, scheduling and task management in multi-year, large-scale projects of sewers and trunk sewers, and stormwater management infrastructure.
4. Considerable experience in managing, attracting, motivating, and leading a diverse workforce and establishing and operating in an environment that promotes excellence.
5. Considerable experience in preparing contract documents, requests for proposals, tenders for construction projects, technical reports, and reports to Council, external agencies or third parties.
6. Considerable experience with financial reporting processes, including budget preparation and control, expenditure forecasting, preparation and interpretation of financial reports, and reporting on key performance indicators.

You will be assessed on the above-noted qualifications as well as on your:

7. Exceptional knowledge of the principles of civil engineering and of materials and methods of construction, rehabilitation and upgrading of sewers and trunk sewers, and stormwater management infrastructure.
8. Knowledge of technological advances/approaches and regulatory requirements associated with the rehabilitation and upgrading of sewers and trunk sewers, watercourses, and stormwater management infrastructure.
9. Ability to operate as a fully accountable program leader, deliver complex projects, and thrive in an environment with high expectations and frequent and competing deadlines.
10. Well-developed people management skills to promote and foster effective teamwork, negotiate, resolve conflict, and establish excellence in a customer service-oriented environment, while balancing the interests of all stakeholders.
11. Excellent decision-making ability using innovative and outcome-oriented leadership, as well as strong analytical and problem-solving skills.
12. Ability to interact and communicate effectively (written and oral) using strong political acuity with all levels of the organization and external stakeholders.
13. Ability to lead and manage change initiatives, adapt, and think conceptually.

This senior management position also calls for knowledge of the Occupational Health & Safety Act, the Construction Lien Act and employment legislation, including the Employment Standards Rights Act and

the Human Rights Act. Familiarity with Federal and Provincial regulations and requirements, including the Federal Fisheries Act, the Canadian Environmental Assessment Act, the Provincial Environmental Assessment Act, the Ontario Water Resources Act, and the Safe Drinking Water Act will solidify your success.

Salary Range: \$128,728.60 - \$151,278.40 per year

Toronto is home to more than 2.9 million people whose diversity and experiences make this great city Canada's leading economic engine and one of the world's most diverse and livable cities. As the fourth largest city in North America, Toronto is a global leader in technology, finance, film, music, culture, and innovation, and consistently places at the top of international rankings due to investments championed by its government, residents and businesses. For more information, visit jobs.toronto.ca or follow us on Twitter at [Twitter.com/CityTOjobs](https://twitter.com/CityTOjobs), on LinkedIn at [Linkedin.com/company/city-of-toronto](https://linkedin.com/company/city-of-toronto) or on Facebook at [Facebook.com/CityTOjobs](https://facebook.com/CityTOjobs).

How to Apply:

For more information on this and other opportunities with the City of Toronto, visit us online at <https://jobs.toronto.ca/jobsatcity/>. To apply online, submit your resume, quoting **Job ID 10821**, by **September 28, 2020**.

Equity, Diversity and Inclusion

The City is an equal opportunity employer, dedicated to creating a workplace culture of inclusiveness that reflects the diverse residents that we serve. Learn more about the City's commitment to [employment equity](#).

Accommodation

The City of Toronto is committed to creating an accessible and inclusive organization. We are committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. [Disability-related accommodation during the application process is available upon request](#). Learn more about the City's [Hiring Policies and Accommodation Process](#).