



Supervisor, Operations & Maintenance (Water)

Is your knowledge of water treatment, distribution and system operations backed by a college diploma in civil or mechanical engineering or equivalent? Can you provide technical expertise and make sound recommendations for continuous improvement? If so, this is an exciting opportunity to join the Region of Waterloo and lead by example in ensuring a safe, continuous water supply.

As an Operations and Maintenance Supervisor within our Water Services Division, you'll supervise maintenance and operational activities for the water supply and transmission system throughout Waterloo Region. You'll play a key role in ensuring that water facilities are operated and maintained in an efficient and effective manner to provide an uninterrupted and safe water supply. Acting as the overall responsible operator (ORO) and the operator-in-charge (OIC) per legislation is an integral and important part of your job.

In this role, you'll be expected to participate in an official standby/on-call rotation to respond to legislated or time-sensitive demands beyond regularly scheduled work hours.

KNOWLEDGE, SKILLS & ABILITIES REQUIRED

To assume the role of **Supervisor, Operations & Maintenance (Water)**, you will have the following profile:

- Knowledge of water system operations, water treatment, water distribution system hydraulics, pumps, wells, motors and valves, and familiarity with computerized maintenance management systems, and administrative policies and procedures, normally acquired through a community college diploma in Civil Engineering, Mechanical Engineering or equivalent field, plus progressively responsible experience in municipal water operations and maintenance.
- Possession of, or eligibility for, Class IV Ministry of the Environment Water Distribution Certificate and Class IV Water Treatment Certificate.
- Knowledge of, and ability to comply with, policies, procedures, collective agreements, legislation (e.g., safe drinking water, Ontario Water Resources Act, O. Regs 169/03, 128/04, 165/04, health and safety, provincial drinking water protection), Ministry guidelines, and public health standards.
- Analytical, problem-solving, organizational, and continuous improvement skills to develop and recommend work plans, procedures, and standards; make independent decisions on maintenance repairs, chemical requirements, and interruptions to water supply; and reprioritize and coordinate activities for immediate critical repair work.
- Leadership, human relations, and communication skills to supervise, train, motivate, develop, and support staff; provide technical expertise; conduct presentations and tours to staff and the public; respond to customer complaints; and participate as an effective team member.
- Ability to read and interpret operations/maintenance/safety manuals and documents, administrative and technical reports, correspondence, and blueprints.
- Ability to write budget, operations, and maintenance reports, correspondence, and purchase orders/requisitions.
- Computer skills using software such as Microsoft Office and a maintenance management system.
- A valid Class G driver's license (or G2 with 3 years of driving experience) and an acceptable driving record to operate a Regional vehicle.
- Ability to travel within Waterloo Region.
- Ability to participate in an official standby/on-call rotation to respond to legislated or time-sensitive demands beyond regularly scheduled work hours.
- Ability to support and demonstrate the Region's values.

Serving, engaging and inspiring current and future generations

Committed to fostering opportunities for current and future generations, the **Region of Waterloo** is an inclusive, thriving and sustainable region of connected rural and urban communities with global reach. Our mission is to serve, engage and inspire, by delivering quality services to a diverse population of 560,000+, while creating a healthy, collaborative environment of learning, respect and innovation. This is a place where employees are valued and recognized for their talents and contributions to our success.

In addition to offering a competitive compensation package, we have a strong focus on health and wellness, including fitness facilities and family-focused benefits.

Please visit our website, at www.regionofwaterloo.ca, for a detailed description of this Operations and Maintenance Supervisor (Water) position (**competition number 2020-2115**), and to apply online before **11:59 p.m., Sunday, November 15, 2020**.

We are committed to diversity and inclusion, and thank all applicants in advance; however, we will be corresponding only with those selected for an interview. We will accommodate the needs of qualified applicants under the Human Rights Code in all parts of the hiring process.