

JOB DESCRIPTION

JOB TITLE: Water Management District Supervisor, Orangeville

Department:	Clearford Waterworks Operations
Status:	Full-time
Location:	Orangeville (Bradford, Aurora Newmarket, and Surrounding Areas), Ontario
Immediate Supervisor:	Vice President, Operations

OVERVIEW OF COMPANY:

Clearford Water Systems Inc.

[Clearford™](#) is a new kind of water management company, delivering integrated water infrastructure solutions with sector-leading efficiency and reliability. Our diverse team of licensed engineers and operators provide a complete range of water and wastewater services. From conceptual design, regulatory approval, fabrication & installation, to operations and regulatory compliance, Clearford offers everything required for any water infrastructure challenge and takes responsibility for regulatory compliance at every stage.

UV Pure® Technologies

[UV Pure® Technologies](#), a subsidiary of Clearford Water Systems Inc., is a Canadian manufacturer of advanced ultraviolet water disinfection systems with installations in water treatment plants, buildings, and public facilities worldwide. Our [Hallett™](#) products are proven for use in potable, wastewater, and reuse disinfection systems for flows of up to 100 gpm (378 L/min). All UV Pure systems feature our patented [Crossfire Technology®](#) for effective disinfection of even the most difficult water.

UV Pure has earned an Artemis Top 50 Clean Tech Company award, Going Green Global Top 200 award, two Frost & Sullivan Best Practices awards, and a Canadian Drinking Water Association award for innovation.

SCOPE OF POSITION:

The District Supervisor position is a great opportunity for individuals who would like to work autonomously by setting their own schedule and tasks; work in a dynamic and supportive team; have direct interactions with customers/consumers and have a variety of exciting challenges working with the latest water/wastewater technologies.

The District Supervisor will provide guidance and oversight to a small group as well as oversee all day-to-day activities for the water and wastewater Operators in the Orangeville District.

The District Supervisor plans, leads, and coordinates the delivery of Operations and Maintenance (O&M) services for decentralized water and wastewater systems that range

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from O. Regulation 319 Water Distribution and Supply systems, to Class III MBR Wastewater Treatment, to Wastewater Treatment and Collection of landfill leachate. The Supervisor will support cohesion within the team, while ensuring operational effectiveness, seek out efficiencies, optimize the lifecycle of the assets using best practices for maintenance activities, and promote a safe workplace.

The District Supervisor will maintain clients' customer satisfaction through good working relationships, including regular communication through face-to-face meetings to discuss any operational or compliance challenges in effort to resolve the issues in a timely and cost-effective manner.

MAJOR RESPONSIBILITIES:

- Assumes the role of Overall Responsible Operator (ORO) for all sites within the District;
- Provides leadership, expert operational input, and oversees the Operation and Maintenance of surface Water Treatment Plants, Well-Based Distribution and Supply systems, Pumping Stations, Reservoirs and remote monitoring controls;
- Oversees the Operation and Maintenance of wastewater treatment plants with varying degrees of complexity using the latest in water and wastewater technologies;
- Ensures Regulatory Compliance of site-specific documents including: ECAs, C of As, EERs, Directives, any Orders, as well as existing Regulations, Acts and any other legislation;
- Promotes a safe working environment and ensures that staff follow and implement Clearford's Health & Safety requirements;
- Provides input to Account Managers for the renewal of existing contracts, and ensures contract obligations can be delivered efficiently and effectively given specifics of the site, any changes in legislation and the terms of the contract;
- Provides strategic and technical expertise to develop, enhance and update the Maintenance Management System, including the presentation of required activities to the various clients;
- Reviews and optimizes use of consumables, such as chemicals, vehicle usage and travel time, creates an inventory of spare parts for the District;
- Promotes teamwork and effective communication between all business groups of the company, while providing mentorship and supporting professional development of Operators in the District;
- Provides coaching and evaluations for a small team working in the region.

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REQUIRED KNOWLEDGE, EXPERIENCE, & COMPETENCIES:

- Minimum of five years' Operations experience in water and wastewater operations with a Post Secondary Education in the water/wastewater operations, environmental, chemical/biological, or engineering field;
- **Must have a minimum of Ontario MECP Licence Classes as follows:**
 - **Wastewater Treatment - Class 2, or have a Class 1 with the ability to obtain a Class 2 within 11 months of employment;**
 - **Water Treatment – Class 1 or higher, or a Limited Surface Water (LSW) or Limited Groundwater (LGW) certificate;**
- Higher levels of Operator's licensing, qualifications and/or experience are considered strong assets including licences in linear operations such as:
 - Water Distribution and Supply or Wastewater Collection
- Experience preparing and managing budgets;
- Training and certification in Confined Space Entry (CSE), Working at Heights, First Aid, Lock-Out Tag-Out, WHMIS, Transportation of Dangerous Goods (TDG) are considered strong assets;
- Working knowledge of applicable legislation and regulations (for example, Occupational Health & Safety Act, Drinking Water Standards, Drinking Water Protection Regulations, Safe Drinking Water Act, Environmental Protection Act, etc.);
- Strong computer skills including the complete Microsoft software packages including: Access, Project and Teams, as well as web-based data entry systems for payroll and expenses;
- A valid Ontario Class (full) G driver's license, with a clean driver's abstract, and access to a vehicle; a DZ driver's licence would be considered a strong asset.
- Skilled with customer relations - represents Clearford at all times in a professional and respectful manner and a demonstrated ability to interact with a diverse group of individuals;
- Proven ability to take initiative and provide support as required and possess strong problem-solving skills, decision making ability, sound and independent judgement;

What We Offer

- Competitive wages including eligibility for weekly overtime and on-call pay
- Eligibility to participate in Clearford's Incentive Program for District Supervisors
- Group benefits including:
 - Health, Dental, Life Insurance and Vision coverage from date of hire.
 - RRSP contribution of 3% matched by employer after three months of employment;
- Corporate vehicle, cell phone, and laptop are provided; and

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- We offer unique growth opportunities for personal and professional development within the Clearford's various divisions including: Engineering, Optimization, Compliance, Account Management (Sales), and Fabrication of UV Pure Disinfection Equipment for Water and Wastewater.

Hours of Work and Travel Expectations

- The District Supervisor will be required to work outside of regular business hours to facilitate the Operation and Maintenance of the District;
- Frequent travel throughout the District and periodic travel to other areas in Ontario.

Qualified candidates should send their resume to careers@clearford.com

CLEARFORD is committed to inclusive, barrier-free recruitment and selection processes and work environments. We will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise Human Resources if you require accommodation throughout this process.