



Supervisor, Underground Services (Permanent) Environmental Services Department

**Position Type/
Hours:** This is a permanent, full-time positions working seventy (70) hours biweekly within the Underground Services Branch of the Environmental Services Department. This position is located in the community of Fort McMurray, the Regional Municipality of Wood Buffalo's urban centre.

**Position
Description:** The Supervisor, Underground Services is responsible for providing guidance and support in all areas of underground services including water distribution and wastewater collection. Primary responsibilities of this position include:

Employee Development: Performs supervisory tasks for assigned team members. Works with team to plan and balance workload. Ensures that the team is managed fairly and consistently and that work processes are followed and coordinated to guarantee service levels. Mentors, coaches, and provides support to staff. Assists in recruitment and training of staff.

Research and Implementation: Participates in the continuous research, development, improvement, and implementation of effective departmental strategies, tools, and guidelines based on the Municipality's best practices. Analyzes the effectiveness of departmental programs and makes suggestions for further improvement. Provides input on department business plans, initiatives, and budget to ensure continuous achievement of department goals.

Departmental Guidance: Identifies and recommends changes to communication strategies affecting water distribution and/or wastewater collection. Investigates and responds to customer complaints and concerns. Identifies, recommends, and implements measures for improving long range operating programs. Maintains communication with external agencies and departments of the Provincial government involved in water distribution, wastewater collection and metering.

Qualifications:

- An Engineering Diploma is required.
- Certified Engineering Technologist (registered with ASET) or education specific to water distribution/wastewater collection and metering totaling a minimum of 180 continued education units (CEU's) are preferred.
- Level II Water or Wastewater Treatment/Distribution/Collection Certification is preferred.
- Seven (7) years of experience in a municipal underground services environment with a minimum of two (2) years of experience in a supervisory role.
- Experience working in a public-sector environment with unionized and non-unionized employees considered an asset.
- An equivalent combination of education and work experience may be considered.

You will possess the following:

- Ability to empower people and use of innovative approaches in situations involving rapid change, shifting priorities, and/or simultaneous demands.
- Excellent interpersonal, analytical, and communication skills, as well as a demonstrated ability to assess situations from a business perspective.
- Strong team player with a collaborative style.
- Strong organizational, project management and facilitation skills.
- Proven customer focus with demonstrated ability to build effective relationships with internal customers, external providers, and industry contacts.
- Thorough understanding of all legislation, standards, and best practices pertaining to water distribution.
- Proficient in various software applications.
- Sound, practical judgment using independent decision making.
- Knowledge of all equipment used in water distribution, wastewater collection, and metering.

Salary: Competitive Salary

In addition to the rate of pay, we offer:

-an extensive employer paid benefits plan

-an additional annual payment of \$12,480 which represents a cost of living allowance

**Requisition
Number:** 006434

Closing Date: Open Until Filled

Posting Type: Internal and External (Reposted: January 22, 2022)

To apply: Please visit our website at www.rmwb.ca
We appreciate the interest of all applicants; however, only those individuals
selected for interviews will be contacted.
Late applications will not be accepted.