



Make working for
The City work for you.



AMI Program Manager

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join [The City of Calgary](#). City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and [benefits](#). Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion, anti-racism and reconciliation. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

As the Advanced Metering Infrastructure (AMI) Program Manager, you will be responsible for the planning and execution of a complex interconnected program of work to implement AMI for all City of Calgary water utility customers. This position will direct, guide, and implement a series of projects to enhance efficiency, effectiveness, and data driven decision making, improving revenue assurance and customer experience in water utility billing. Primary duties include:

- Manage the total program budget and support to Project Managers (PMs) in navigating capital and operating budget approvals such as Stage Gate Submissions and recurring project reporting.
- Ensure the interdependencies between the numerous projects achieve the expected program outcomes, manage the overall program management master plan, including program schedule, budget, scope, risks, issues, and deliverables.
- Provide guidance and mentoring to the project teams.
- Collaborate with multiple interested parties, enabling partners, and vendors to facilitate the progression of program initiatives and deliverables.
- Provide direction, guidance and coaching to develop and motivate a high performing team in a psychologically safe environment that aligns with corporate values.
- Lead appropriate communication strategies and change management both internally with City staff and The City's water utility customers.

Qualifications

- A degree in Computer Science, Commerce, Business Administration, Engineering, or a related discipline with at least 8 years of related work experience with a relevant utility (or similar organization) and overseeing complex projects or programs.
- Experience in program leadership, or related industry is an asset.
- Experience with project management quality assurance methods as defined by professional bodies such as the Project Management Institute (PMI) is considered an asset.
- A Project Management Professional (PMP) designation will be considered an asset.
- Success in this position requires excellent business analysis and presentation skills, as well as excellent communication skills with a background that must demonstrate aptitude for solving complex problems. This position also requires leadership, facilitation, negotiation, and consensus building skills.

Working Conditions: Office environment with occasional site visits.

Pre-employment Requirements

- Successful applicants must provide proof of qualifications.

Union: Exempt
Position Type: 1 Permanent
Compensation: Level F \$89,632 – 137,281 per annum
Hours of work: Standard 35 hour work week
Audience: Internal/External

Business Unit: Water Services
Location: 625 25 Avenue SE
Days of Work: This position works a 5 day work week earning 1 day off in a 3 week cycle.
Apply By: January 30, 2023
Job ID #: 306899

Apply online at www.calgary.ca/careers